Committees:	Dated:
Hampstead Heath Consultative Committee	9 October 2017
Hampstead Heath, Highgate Wood & Queen's Park Committee	15 November 2017
Highgate Wood Consultative Group	22 November 2017
Queen's Park Consultative Group	29 November 2017
Keats House Consultative Committee	TBC
Subject: Developing a Divisional Plan for Hampstead Heath, Highgate Wood, Keats House and Queen's Park	**Public**
Report of: Superintendent of Hampstead Heath	**For Decision**
Report author: Yvette Hughes, Opens Spaces Department	

Summary

The draft Divisional Plan (see Appendix 1 & 2) has been developed in order to provide a link between the 2018 Management Plan and Annual Work Programmes. The purpose of the plan is to steer the implementation of higher-level strategies and objectives, by prioritising programmes and projects for resource allocation.

The draft Divisional Plan is currently at a formative stage for consultation on format, structure and priorities. A further report will be prepared for the Consultative Committees and Consultative Groups in the January 2018 taking account of Members feedback.

Recommendation

Members are asked:

- To consider the draft Divisional Plan and provide feedback in relation to the format, structure and priorities to guide the development of the Divisional Plan.

Main Report

Background

1. The 2018 Management Plan for Hampstead Heath will be integrated into a Management Framework that includes:

- A ten-year Management Plan that sets strategic direction, commencing in April 2018.
- A Divisional Plan (three-year) that guides implementation, commencing April 2018.
- Annual Work Programmes.

2. This format was discussed with the Hampstead Heath Consultative Committee and agreed by Members in November 2016.

3. The Management Framework for the Hampstead Heath, Highgate Wood, Keats House and Queen's Park Division is based on the approach outlined in the Hampstead Heath Management Plan 2007-2017, Chapter 8 – Implementation and Prioritisation.

4. We are seeking to integrate this approach across all four sites, so that it becomes embedded into our ways of working, and as the principal means of engaging with Members, formal consultation forums and the wider community.

Current Position

5. A key element of Management Framework is the Divisional Plan, which is a three-year plan to steer the implementation of higher-level strategies and objectives, by prioritising programmes and projects for resource allocation.

6. The Divisional Plan will be prepared, implemented and reviewed on a three-year rolling basis. The plan will present priorities and projects drawn from Management Plans, the Open Spaces Department Business Plan, Corporate Plan and other relevant policies and strategic documents.

Consultation

7. The Superintendent is seeking Members views and feedback in relation to the draft Divisional Plan (see Appendix 1 & 2) in order to guide the development of the Plan.

Next Steps

8. The Superintendent proposes to revise the draft plan in line with feedback and comments received. This will inform an updated Divisional Plan which will be presented to the Consultative Committees and Consultative Groups in January 2018.

Financial Implications

9. For each of the projects listed in the Divisional Plan, an individual Project Outline will be developed which will include details for resourcing each project.

Corporate Implications

10. The Management Framework for the Division, including the Divisional Plan, is aligned with the Corporate Business Planning cycle, with key actions, projects and programmes able to be prioritised on an annual basis, commencing with the 2018/19 financial year.

Conclusion

11. The Divisional Plan sets out how the Division will meet its ambitions and objectives over the coming three years. The Superintendent seeks feedback from Members in order to guide the development of the plan.

Appendices
- Appendix 1 – Draft Divisional Plan Overview
- Appendix 2 – Draft Divisional Plan

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